



# WASHINGTON INTERNSHIPS FOR STUDENTS OF ENGINEERING

**2019 Summer Program  
(2 June – 3 August 2019)**

## Application Instructions

Applicant must be (1) a Junior or Senior engineering student (must have physically attended a university or college at least 6 semesters or equivalent, if schools has quarter system) or a recent engineering graduate beginning study in a graduate-level, technology policy-related program; (2) a citizen or legal permanent resident of the United States; and (3) a student (or higher grade) member of the SAE International.

Only completed applications will be considered. A complete application includes the following:

- (1) A completed application form (two pages and **TWO** attached essay(s);
- (2) A copy of your transcript(s); Official transcript required
- (3) **ONE** letter of reference from a college professor
- (4) A college writing sample

Submit your application by mail, email or fax to:

**SAE International**  
**Attn: Logen Johnson**  
**1200 G St, NW**  
**Suite 800**  
**Washington, DC 20005**  
**Tel: 202.434.8943 or 724.272.0495**  
**Email: [logen.johnson@sae.org](mailto:logen.johnson@sae.org)**

Deadline: All materials must be postmarked by **31 December 2018**

For more information, visit the WISE Home Page at:

<http://www.wise-intern.org>



**APPLICATION FOR WASHINGTON INTERNSHIPS  
FOR STUDENTS OF ENGINEERING (WISE)  
(Please type or print in black ink)**

Name \_\_\_\_\_

College Address \_\_\_\_\_

\_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_

Home Telephone \_\_\_\_\_ College Telephone \_\_\_\_\_

Emergency Contact Name & Phone Number \_\_\_\_\_

Social Security Number - For purposes of arranging meetings in some federal facilities, this information needs to be provided. If selected as the SAE International WISE Intern, you will be required to provide this by April 1, 2019.

Citizenship \_\_\_\_\_ Date of Birth \_\_\_\_\_

E-Mail Address \_\_\_\_\_

University in which enrolled \_\_\_\_\_

Expected date of graduation \_\_\_\_\_

Major/Minor \_\_\_\_\_

Special areas of interest \_\_\_\_\_

GPA (overall) \_\_\_\_\_ GPA (major field) \_\_\_\_\_

SAE Student Member # \_\_\_\_\_

How did you find out about the WISE Program? \_\_\_\_\_

**Indicate two persons from whom references were requested:**

Name \_\_\_\_\_

Professional Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Name \_\_\_\_\_

Professional Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_





## REFERENCE INFORMATION REQUEST

Each summer the WISE program brings undergraduate engineering students to Washington, D.C. to learn more about the relationship between government and the technical community. Interns attend 25-30 meetings with policy makers and complete a topic paper on a specific engineering-public policy issue of interest to both the student and the sponsoring organization. As part of the selection process, each applicant is requested to have two references to be included in his/her file.

**Name of Applicant** \_\_\_\_\_

Last

First

**Name of Reference** \_\_\_\_\_

Last

First

**Title** \_\_\_\_\_

**Department** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

1. **NARRATIVE COMMENTS:** (Please type or print in black ink. Attach additional pages if desired.).

(OVER)

[Type here]

2. QUALIFICATIONS: I would compare this student with others on a peer level as follows: a. **QUALITY OF ACADEMIC WORK**

	<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
b.	<b>COMMUNICATION SKILLS (ORAL):</b> <b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
c.	<b>COMMUNICATION SKILLS (WRITTEN):</b> <b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
d.	<b>INTERPERSONAL SKILLS:</b> <b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
e.	<b>LEADERSHIP ABILITIES:</b> <b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
f.	<b>MOTIVATION:</b> <b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
g.	<b>MATURITY:</b> <b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>

**STATEMENT OF CONFIDENTIALITY**

My preparation of this reference is conditioned on the promise of WISE to hold my identity as author of these comments in confidence.

My preparation of this reference is NOT conditioned on the promise of WISE to hold my identity as author of these comments in confidence.

Signature of Respondent \_\_\_\_\_ Date \_\_\_\_\_

**RETURN COMPLETED REFERENCE TO:**

SAE International  
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Washington, DC 20005  
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logen.johnson@sae.org

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**APPLICATION DEADLINE**

**ALL APPLICATION MATERIALS MUST BE POSTMARKED BY 31 December 2018**

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