WASHINGTON INTERNSHIPS
FOR STUDENTS OF ENGINEERING

2020 Summer Program
(June - August 2020)

Application Instructions

**Applicant must be:**
(1) a Junior or Senior engineering or scientific student or a recent graduate beginning study in a graduate-level, science/engineering/technology policy-related program;
(2) a citizen or legal permanent resident of the United States; and
(3) a student member of ASTM International

Only completed applications will be considered. A complete application includes the following:
(1) a completed application form (two pages and attached essays);
(2) a copy of your official transcript(s); and
(3) two letters of reference (at least one of which must be from an engineering faculty member who supervised your work)

Complete applications may be sent electronically to:

**Travis Murdock**
.tmurdock@astm.org

Transcripts requiring a mailing address can be sent to:

**Travis Murdock**
ASTM International
100 Barr Harbor Drive
West Conshohocken, PA 19428

**Deadline:**
All material must be submitted or postmarked by **February 1, 2020**

For more information: [www.wise-intern.org](http://www.wise-intern.org)
APPLICATION FOR ASTM-WASHINGTON INTERNSHIPS
FOR STUDENTS OF ENGINEERING (WISE)

Name ____________________________________________________________

Address __________________________________________________________

____________________________________________________________________

Phone Number ______________________________________________________

Social Security Number _____________________________________________

Note: SSN is required for purposes of arranging meetings in most federal facilities

Citizenship _________________________________________________________ DOB ____________

E-Mail Address _____________________________________________________

University in which enrolled __________________________________________

Expected date of graduation __________________________________________

Major & Minor _____________________________________________________

Special areas of interest ______________________________________________

GPA (overall) ___________________________ GPA (major field) _______________

ASTM International Student Member # _________________________________

How did you find out about the WISE Program? __________________________

Indicate two persons from whom references were requested:

Name ____________________________________________________________

Professional Address ______________________________________________

Phone Number _____________________________________________________

E-Mail Address _____________________________________________________

Name ____________________________________________________________

Professional Address ______________________________________________

Phone Number _____________________________________________________

E-Mail Address _____________________________________________________

- 1 -
Emergency Contact Name

Contact Address

Contact Phone Number

List any student office(s) held (and year) along with any student or other extra-curricular activities in which you have participated in the last three-four years:

APPLICATION ESSAYS

Prepare and attach two short essays on the following topics. Each essay should be approximately 500 words (one page), single spaced, with 12-point type.

**Essay 1**: Why should engineers be concerned about public policy issues and what can they contribute to the process?

**Essay 2**: What specific technology-related public policy issue would you like to explore during the 10-week program and why?

There are no right or wrong answers. The essays are reviewed primarily as samples of your writing. They also help your sponsoring societies better understand your interests and your grasp of policy issues. If chosen for the WISE program, your answer to question (2) does not constitute a topic selection; topics will be finalized after consultation with your sponsoring society.
REFERENCE INFORMATION REQUEST

Each summer the WISE program brings undergraduate engineering students to Washington, D.C. to learn more about the relationship between government and the technical community. Interns attend 25-30 meetings with policy makers and complete a topic paper on a specific engineering-public policy issue of interest to both the student and the sponsoring organization. As part of the selection process, each applicant is requested to have two references to be included in his/her file.

Name of Applicant

Last    First

Name of Reference

Last    First

Title

Department

Address

1. NARRATIVE COMMENTS: (Attach additional pages if desired)
2. QUALIFICATIONS: I would compare this student with others on a peer level as follows:

a. QUALITY OF ACADEMIC WORK
   - EXCELLENT
   - GOOD
   - FAIR
   - POOR

b. COMMUNICATION SKILLS (ORAL):
   - EXCELLENT
   - GOOD
   - FAIR
   - POOR

c. COMMUNICATION SKILLS (WRITTEN):
   - EXCELLENT
   - GOOD
   - FAIR
   - POOR

d. INTERPERSONAL SKILLS:
   - EXCELLENT
   - GOOD
   - FAIR
   - POOR

e. LEADERSHIP ABILITIES:
   - EXCELLENT
   - GOOD
   - FAIR
   - POOR

f. MOTIVATION:
   - EXCELLENT
   - GOOD
   - FAIR
   - POOR

g. MATURITY:
   - EXCELLENT
   - GOOD
   - FAIR
   - POOR

STATEMENT OF CONFIDENTIALITY

☐ My preparation of this reference is conditioned on the promise of WISE to hold my identity as author of these comments in confidence.

☐ My preparation of this reference is NOT conditioned on the promise of WISE to hold my identity as author of these comments in confidence.

Signature of Respondent ______________________________ Date ________________

RETURN COMPLETED REFERENCE TO:

Travis Murdock
ASTM International
100 Barr Harbor Drive
West Conshohocken, PA 19428
Tel: 610-832-9826
Email: tmurdock@astm.org

APPLICATION DEADLINE
ALL APPLICATION MATERIALS MUST BE POSTMARKED BY FEBRUARY 1, 2020