



**WASHINGTON INTERNSHIPS
FOR STUDENTS OF ENGINEERING
2024 Summer Program
(Sunday, June 3 – Saturday, August 4)**

APPLICATION INSTRUCTIONS

Applicant must be:

- (1) a Junior or Senior engineering student (must have physically attended a university or college for at least 6 semesters, or equivalent if school has a quarter system) or a recent engineering graduate beginning study in a graduate-level, technology public policy-related program;
- (2) a citizen or legal permanent resident of the United States; and
- (3) a student (or higher grade) member of IEEE, Inc.

Only completed applications will be considered. A complete application includes the following:

- (1) the completed application form (including the TWO (2) requested essays);
- (2) a copy of your transcript(s) (official transcript required); and
- (3) TWO (2) references from college professors.

Submit your application electronically, including references, by email to:

Kayla Henneberry
Email: k.henneberry@ieee.org

Transcripts may be emailed or mailed to:

Kayla Henneberry, IEEE-USA
2001 L Street NW, Suite 700
Washington, DC 20036

Deadline: All materials must be received by 12 Noon eastern on 1 February 2024

For more information, visit the WISE Home Page at: <http://www.wise-intern.org>

WISE APPLICATION
(Please download and TYPE your application)

Name	Cell Phone
Address	
E-Mail Address	
IEEE Student Member #	
Emergency Contact Name/ Phone Number	
Citizenship	Birth Date
University	Expected date of graduation
Major/Minor	GPA (overall) GPA (major field)
Special areas of interest	
How did you find out about the WISE Program?	
List two persons from whom references are requested:	
1) Name Professional Address Telephone Email	2) Name Professional Address Telephone Email
Social Security Number - For purposes of arranging meetings in some federal facilities, this information must be provided. If selected, you will be required to provide this by April 1.	

WISE APPLICATION FORM (Cont'd)

ACTIVITIES

List any IEEE student office(s) held (with years) along with any IEEE student or other extra-curricular activities in which you have participated in the last three-four years:

APPLICATION ESSAYS

Prepare two short essays on the following topics. Each essay should be approximately 500 words (one page), single spaced, with 12-point type.

Essay 1: Why should engineers be concerned about public policy issues and what can they contribute to the process?

Essay 2: What specific technology-related public policy issue would you like to explore during the 9-week program and why?

There are no right or wrong answers. The essays are reviewed primarily as samples of your writing. They also help your sponsoring society better understand your interests and your grasp of public policy issues.

If chosen for the WISE program, your answer to question (2) does not constitute a topic selection; topics will be finalized after consultation with your sponsoring society.

**WASHINGTON INTERNSHIPS
FOR STUDENTS OF ENGINEERING
2024 Summer Program**

REFERENCE

NOTE TO APPLICANT: Please provide a copy of this form electronically to both of your chosen references.

Each summer, the WISE program brings undergraduate engineering students to Washington to learn about the intersection of science and technology and public policy. WISE interns independently conduct research – which includes visiting federal agencies and think tanks, attending meetings and hearings, and interviewing public policy makers from all three branches of government – and write and orally present a public policy paper, complete with recommendations, on a specific science and engineering issue of interest to both the student and the sponsoring organization. As part of the selection process, each applicant is requested to submit two references.

Name of Applicant
Name of Reference
Title
College/ University
Department
Email Address
Phone Number

1. NARRATIVE COMMENTS:

2. QUALIFICATIONS: I would compare this student with others on a peer level as follows:

	EXCELLENT	GOOD	FAIR	POOR
a. QUALITY OF ACADEMIC WORK				
b. COMMUNICATION SKILLS (ORAL)				
c. COMMUNICATION SKILLS (WRITTEN)				
d. INTERPERSONAL SKILLS				
e. LEADERSHIP ABILITIES				
f. MOTIVATION				
g. MATURITY				

STATEMENT OF CONFIDENTIALITY

My preparation of this reference is conditioned on the promise of WISE to hold my identity as author of these comments in confidence. _____

My preparation of this reference is NOT conditioned on the promise of WISE to hold my identity as author of these comments in confidence. _____

Signature of Respondent

Date

RETURN COMPLETED REFERENCE TO: IEEE-USA, Kayla Henneberry, k.henneberry@ieee.org